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Bank Account Change Form

11/2012

OFFICE USE	
Date Submitted	Sales Partner ID

EXISTING ACCOUNT INFORMATION
Existing Merchant Number
Are the legal name and tax ID staying the same on the merchant account? <input type="checkbox"/> Yes <input type="checkbox"/> No (if the legal entity is different, please submit a new application)
Instructions: 1. Complete this form. 2. All of the signers of the original merchant account application must sign this form, unless proof of the signer's right to sign on behalf of the company is presented. 3. Attach a voided check or a bank letter (showing the new bank account) to this form. 4. Submit the form to Select Bankcard. For data security reasons, please send the form via fax rather than email. 5. The bank account change may take up to 2 business days to take effect. Notification of a successful change will be sent to you via email. If you accept American Express or are billed directly by a payment gateway, you will need to contact them separately to change your bank account for their deposits.

OLD BANK ACCOUNT INFORMATION	
Name on Account	Acct Type: <input type="checkbox"/> Personal Checking <input type="checkbox"/> Personal Savings <input type="checkbox"/> Business Checking <input type="checkbox"/> Business Savings
Bank Routing Number	Bank Account Number

NEW BANK ACCOUNT INFORMATION	
Name on Account	Acct Type: <input type="checkbox"/> Personal Checking <input type="checkbox"/> Personal Savings <input type="checkbox"/> Business Checking <input type="checkbox"/> Business Savings
Bank Routing Number	Bank Account Number

BANK ACCOUNT CHANGE ACKNOWLEDGEMENT			
In witness and by their execution hereof, the undersigned individual(s) certifies(certify) that they are duly authorized representatives of Merchant and hereby acknowledge(s) and authorize(s) the bank account change listed above and Merchant certifies the same.			
Officer/Owner Signature	Name	Title	Date
2nd Officer/Owner Signature	Name	Title	Date